



Ms Alice Gardam - Parish Clerk
Wymeswold Parish Council
9 London Lane
Wymeswold
LOUGHBOROUGH
LE12 6UB

15 August 2016

Dear Ms Gardam

Wymeswold Post Office®
Three Crowns, 45 Far Street, Wymeswold, Loughborough, LE12 6TZ

Public Consultation – Branch Re-opening

I am writing to let you know that we are proposing to re-open this service at the Memorial Hall, 5a Clay Street, Wymeswold, Loughborough, LE12 6TY.

Wymeswold Post Office closed temporarily in July 2016, due to the withdrawal of the premises for Post Office use. However, we are now able to restore the service and I am therefore pleased to inform you that our Postmaster has secured new premises to operate the service and the Post Office will now operate from Memorial Hall, located approximately 400 metres away from the previous location and the same range of services will continue to be available. Details are provided at the end of this letter.

Consulting on the proposed changes

We're now starting a 6 week local public consultation and would like you to tell us what you think about the suitability of the proposed new location. Before we finalise our plans, we would really like to hear your views on this proposal particularly on the following areas:

- How suitable you think the new location and premises are?
- How easy is it to get there?
- Are the new premises easy for you to get into and is the inside easily accessible?
- Do you have any concerns about the new location?
- If so, do you have any suggestions that could help us make it better for you?
- Are there any local community issues which you think could be affected by the proposed move?
- Is there anything you particularly like about the proposed change?

If you have any comments or questions, please email or write to me via our Communication and Consultation team, whose contact details are below. Any information we receive will be considered as we finalise our plans for the new service. Other people in your organisation may be interested in this proposal, so please let them know about it. Please note that your comments will not be kept confidential unless you expressly ask us to do so by clearly marking them "In Confidence".

You can share your views on the proposed move through our easy and convenient new online questionnaire via the link below. When entering the site you will be asked to enter the code for this branch: 20947099

postofficeviews.co.uk

Dates for the local public consultation:

| | |
|----------------------------------|-------------------|
| Local Public Consultation starts | 16 August 2016 |
| Local Public Consultation ends | 27 September 2016 |
| Proposed month of change | October 2016 |

We're carrying out this consultation in line with our Code of Practice. You can find more information about the Code at the end of this letter.

At the end of the consultation I'll be in touch again to let you know our final plans. We will inform our customers of the final decision by displaying a poster locally.

Thank you for considering our proposal

Yours sincerely



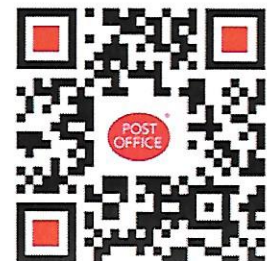
David Patrick
Field Change Advisor

How to contact us:

-  postofficeviews.co.uk
-  comments@postoffice.co.uk
-  Customer Helpline: 03457 22 33 44
Textphone: 03457 22 33 55
-  FREEPOST Your Comments
**Please note this is the full address to use
and no further address details are required.**

Want to tell us what you think right here and now – scan here.

If you don't have a QR code scanner on your phone, you can find one in your app store.



Items sent by Freepost take 2 working days to arrive. Therefore, responses by Freepost should be sent in sufficient time to arrive before the end of the consultation period. Working days do not include Saturdays or Sundays. Responses received after the deadline will not be considered.

To get this information in a different format, for example, in larger print, audio or braille please contact the Customer Helpline on 03457 22 33 44 or Textphone 03457 22 33 55.